



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 March 2012 - 30 June 2012

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Corp. Mgt. Team	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
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	Cabinet 14/03/12	Yes	Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder To seek Cabinet approval for the Think Local 4 Business Project to incorporate into a company limited by shares, for the project assets to transfer from the custody of the Council to the new company, for the Council to become a Founder Shareholder and to take a seat on the Board of the new company.	Portfolio Holder for Economic Development and Enterprise James Roberts Economic Development and Enterprise Manager James- Roberts@tamworth.gov. uk		Cabinet Report for Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder
	Cabinet 14/03/12	Yes	Housing Revenue Account Business Plan To agree the HRA Business Plan	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk		Cabinet Report for Housing Revenue Account Business Plan

	Cabinet 14/03/12	Yes	Review of Shop Mobility Service An appraisal of the Shop Mobility Service.	Portfolio Holder for Corporate Services & Assets Tracey Yeomans Tracey- yeomans@tamworth.gov .uk		Cabinet Report for Review of Shop Mobility Service
	Cabinet 14/03/12	Yes	Development of the Council's Approach to Private Sector Housing To obtain member approval to proceed with the further development of the Council's approach to private sector housing including the provision of financial assistance for empty homes, extensions to the landlord accreditation scheme and potential development of a Social Lettings Agency for Tamworth.	Portfolio Holder for the Quality of Life Steve Pointon Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Cabinet Report for Development of the Council's Approach to Private Sector Housing

	Cabinet 14/03/12	Yes	Housing Revenue Account Capital Programme - Virement of Budgets Report on anticipated outturn on HRA capital programme and request virement of budgets within the programme to reflect outturn position.	Portfolio Holder for the Quality of Life Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Report to be produced in consultation with finance team. Lynne Pugh	Cabinet Report for Housing Revenue Account Capital Programme - Virement of Budgets
	Cabinet 14/03/12 14/03/12	Yes	High Rise Fire Safety Following Fire Safety Guidance being issued, this report sets out the Landlord Response to meeting the latest requirements and has been prepared in conjunction with the fire service.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Cabinet Report for High Rise Fire Safety Cabinet Report for High Rise Fire Safety
	Council 27/03/12	Yes	Localism Act Pay Policy	Leader of the Council Anica Goodwin Assistant Chief Executive anica-goodwin@tamworth.gov.uk		Council for Localism Act Pay Policy

	Council 27/03/12	Yes	Scrutiny Chairs' Reports Report of the Chair for Corporate Scrutiny and Report of the Chair for Community & Wellbeing	K Gant, S Pritchard Lara Allman Democratic & Election Services Officer lara-allman@tamworth.gov.uk		Council for Scrutiny Chairs' Reports
	Council 27/03/12	Yes	Audit & Governance Annual Report	M Gant Lara Allman Democratic & Election Services Officer lara-allman@tamworth.gov.uk		Council for Audit & Governance Annual Report
	Cabinet 4/04/12	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required	Portfolio Holder for Corporate Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Cabinet Report for Temporary Reserves, Retained Funds and Provisions

	Cabinet 4/04/12	Yes	Development of the Landlord Handy Person Service 2012 To set out the arrangements for the delivery of a handy person service that compliments the wider repairs policy, agreed at Cabinet in December 2011.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Timed to coincide with procurement timetable for R	Cabinet Report for Development of the Landlord Handy Person Service 2012
	Cabinet 4/04/12	Yes	Strategic Housing Service Development To seek agreement to utilise resources to prevent homelessness and bring empty properties back into use (including specific reference & link to bid for Government resources).	Portfolio Holder for the Quality of Life Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Cabinet Report for Strategic Housing Service Development

	Cabinet 30/05/12	Yes	WRITE OFFS 01/04/2011 – 31/03/2012 To provide members with details of write offs from 01 January 2012 to 31 March June 2012	Portfolio Holder for Corporate Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report for WRITE OFFS 01/04/2011 – 31/03/2012
	Cabinet 30/05/12	Yes	Voluntary and Community Sector Commissioning Cycle 2 Cycle 2 of the Commissioning is now in progress	Portfolio Holder for Economic Development and Enterprise Fleur Fernando Partnership Support and Development Manager fleur- fernando@tamworth.gov. uk	Between 23rd- April - 23rd July 2012 Public	Cabinet Report for Voluntary and Community Sector Commissioning Cycle 2
	Cabinet 30/05/12	Yes	Environment, Health Regulatory Service (EHRS) Fees and Charges 2012-13 Proposal to review Fees and Charges for FY 2012-13.	Portfolio Holder for Environment and Waste Management Stephen Lewis Public Health Manager stephen- lewis@tamworth.gov.uk	Statutory consultation with Licensed Trade Private Hire and Hackney Carriage Drivers. Private Hire and Hackney Carriage Drivers within the Borough	Cabinet Report for Environment, Health Regulatory Service (EHRS) Fees and Charges 2012-13

